



**DRAFT MINUTES
Annual General Meeting
June 14, 2019**

Meeting Participants:

Eleanor Allison, Dawn Atwood-Ouellette, Carol Barkley, Lorraine Howard, Elizabeth Irwin, Bob Jones, Marilyn Markell, Mike Ouellette, Rhonda Schneckenburger, Elizabeth Temple, Brian Vandenberg, Lis Vandenberg, Andy Van Leyen, Judy Veinotte, Rosemary Wells, Margaret Whisselle and Mary Ann Whittaker.

Guests: Lynn Jones

Chair: Annette McRae

Recording Secretary: Viv Charbonneau

1. Call to Order

Due notice having been given, the Chair welcomed members and called the meeting to order at 8:20 pm. She reminded participants that this would be her last official duty as President and thanked her fellow Board members for their support over the past three terms.

2. Approval of Agenda

MOVED by Brian Vandenberg and SECONDED by Carol Barkley THAT the agenda be approved as presented.

MOTION CARRIED

3. President's Remarks

The Chair expressed her pride in the Board's accomplishments this past year, making special mention of the work undertaken on the Bylaws.

4. Minutes of 2018 AGM

The Chair indicated that all action items from the 2018 AGM had been completed and asked if there was any business arising from these minutes. There being none, it was

MOVED by Judy Veinotte and SECONDED by Dawn Atwood-Ouellette THAT the minutes of the 2018 Annual General Meeting be approved as presented.

MOTION CARRIED

5. Director's Remarks

Music Director, Bob Jones, presented participants with potential dates to consider for the 2019-2020 concerts. He highlighted certain challenges to date selection including, among others, the Director's availability, venue (in the event Iroquois United Church is sold) and a conflict with the date of the Montreal Youth Orchestra's concert. And he suggested the possibility of inviting the Timothy Christian School choir to participate in the 2020 Spring concert.

Participants briefly discussed the pros and cons of holding the concerts on Sunday afternoons versus Friday evenings. And Vice President, on behalf of the Choir, thanked Bob Jones for his excellent leadership.

ACTION	PRIME	TARGET DATE
Confirm date of Montreal Youth Orchestra concert and advise SVS Board members.	Bob Jones, Director	ASAP June 2019
Discuss and finalize dates for the 2019-2020 concerts.	Board of Directors	ASAP – subject to completion of action item 1

6. Financial Report

Treasurer, Rhonda Schneckenburger, gave a comprehensive overview of the financial statements summarizing key expenditures and a year-over-year comparison. She also advised that the financials for the past year had undergone a financial review.

The Treasurer highlighted the tremendous efforts of Sponsorships and Communications convenor, Isabelle Delage, towards increasing sponsorship contributions. She reminded participants of the importance of recruiting new members, which leads to enhanced sound quality of the Choir’s performances and increases revenues from both membership and concert ticket sales.

The Treasurer also provided a detailed overview of the proposed budget for the coming year indicating that it would be essentially a break-even budget.

Social convenor, Judy Veinotte, advised the Treasurer that, as her ongoing donation to the Choir, she would continue to purchase items for the concert receptions without seeking reimbursement. The Treasurer expressed the Choir’s appreciation for this donation.

MOVED by Rhonda Schneckenberger, and SECONDED by Mike Ouellette THAT the 2019-2020 Financials, with headings amended be accepted as presented.

MOTION CARRIED

ACTION	PRIME	TARGET DATE
Invite interested friends and family members to join the Choir.	All members	Ongoing as appropriate
Provide names of potential new sponsors to Sponsorships and Communications Convenor	All members	Ongoing

7. Convenor Reports

The Chair asked if anyone had questions about the convenor reports that were contained in the AGM package. There were none.

8. Bursary Report

In her role as Bursary Committee Chair, Annette McRae, asked if participants had any questions about the bursary program. Vice President, Mike Ouellette, mentioned that Kristina Howard, one of the bursary recipients, had sent a lovely thank-you card.

9. Constitution and Bylaws

The Vice President provided an overview of the new Constitution and changes made to the SVS Bylaws, both of which were contained in the AGM package. He provided the reasons behind these changes and background regarding charitable status. In response to a question from the floor, he confirmed that the Choir is not incorporated.

The Vice President indicated that these documents would be filed with Canada Revenue Agency (CRA) and hoped CRA would request nothing further.

There being no further questions, it was:

MOVED by Annette McRae and SECONDED by Lis Vandenberg THAT the proposed Constitution and Bylaws be approved as presented.

MOTION CARRIED

ACTION	PRIME	TARGET DATE
File approved Constitution and Bylaws with CRA.	Viv Charbonneau, Secretary	As soon as possible.

10. Election

The Chair advised that she would not be running for re-election, having served her maximum number of terms; nor would Secretary, Viv Charbonneau, who had completed an extra term.

The Chair then presented the names of nominees for the position of President, Vice President and Secretary, and asked if there were any further nominations from the floor for these positions or for the position of Treasurer. There were none.

The incumbent Treasurer indicated a willingness to serve an extra term if no one else was interested.

There being no further nominations from the floor, all nominees were acclaimed to their respective positions.

The Chair noted that Member-at-Large, Madeleine Sisk, was stepping down. Rosemary Wells agreed to assume this role. Additionally, Social Convenor, Judy Veinotte, offered to step down if

someone else was interested in taking over. Alternatively, she welcomed anyone who would be willing to help her with concert receptions. There were no volunteers from the floor.

The Board of Directors for 2019-2020:

- President – Mike Ouellette
- Vice President – Lorraine Howard
- Treasurer – Rhonda Schneckenburger
- Secretary – Lis Vandenberg
- Past President – Annette McRae
- Member-at-large – Rosemary Wells
- Ex-officio – Bob Jones
- Sponsorships and Communications – Isabelle Delage
- Music Librarian – Carol Barkley
- Social – Judy Veinotte

Annette McRae and Isabelle Delage will serve as the Bursary Committee for 2019-2020.

11. Appointment of Financial Reviewer for 2019-2020

Participants agreed that Bob Ruddock be appointed to serve as the Financial Reviewer for 2019-2020, subject to his approval.

ACTION	PRIME	TARGET DATE
Ask Bob Ruddock if he is interested in serving as next year's Financial Reviewer.	Rhonda Schneckenberger, Treasurer	As appropriate.

12. Other Business

There was a brief discussion regarding rehearsals start times. However, participants agreed there were insufficient members present to make a final determination.

The Chair reminded participants about the construction on County Road 31.

General thanks were extended to all.

ACTION	PRIME	TARGET DATE
Email current members to ask for their preferred rehearsal start time for the upcoming season.	Annette McRae, President	Prior to the upcoming semester.

13. Adjournment

There being no further business, **Lorraine Howard MOVED THAT the meeting be adjourned at 9:15 pm.**